

Committee:	Date:
Efficiency and Performance sub-Committee	2 July 2014
Subject: Outstanding Actions	Public
Report of: Town Clerk	For Decision

Summary

At the 18th September 2012 meeting, Members agreed to receive an updated schedule of outstanding actions at each meeting, with previously agreed closed actions removed.

At the 22nd January 2014 meeting, Members requested that the schedule be updated following each meeting with the actions from that meeting. The attached schedule has been updated accordingly.

Recommendations

The following actions (marked ♦ on the attached schedule) are recommended for closure:

- 4.2 Inter-Departmental Events Co-ordination (“joining-up”): A report from the Remembrancer is presented on today’s agenda.
- 7.5 Review of Supplies & Services and Third Party Payments: A report from the Chamberlain is presented on today’s agenda.
- 9.5 Terms of Reference: A report from the Town Clerk is presented on today’s agenda.

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